



# SCHOOL CLOSURE

## DISTANCE LEARNING PLAN

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Carroll County Schools will implement Distance Learning Days as needed. A Distance Learning Day will be used as a replacement day(s) rather than adding additional make-up day(s) at the end of the school year.

Guidance for decision-making is received from Georgia Emergency Management and Homeland Security, National Weather Service, Georgia Department of Health, and local government agencies.

School closures will be communicated in multiple languages to Carroll County families using the following methods:

- Districtwide email
- Text and phone messages (To ensure your phone number is up to date, please visit the [Infinite Campus Parent Portal](#) and click on Update My Contact Information.)
- District website
- Social media
- Local media outlets

### **How will a Distance Learning Day work?**

*Parents will receive notification by email and text from the district sharing that your child's teachers will post assignments online. On Distance Learning Days, teachers will post lessons, instructional videos, assignments, and enrichment activities by 9:00 AM via Google Classroom. The district will announce if live instruction will occur. Specific schedules for live instruction are listed below and the expectation is that students participating in digital learning should participate.*

### **How do parents get help or ask questions on Distance Learning Days?**

*Teachers are available via email and prepared to provide support to parents.*

### **How will the teacher provide instruction on Distance Learning Days?**

*Teachers will develop academic experiences that are grade-level appropriate, meet state curriculum standards, and are a continuation of classroom instruction. Live instruction may be provided using the schedule below with a recommendation that teachers plan to deliver live instruction for 45 minutes per week. In elementary school the daily schedule for live instruction is divided up by content area. At the high school level, the daily schedule for live instruction is divided up by class period. All teacher instruction will be recorded and archived in Google Classroom. Google Classroom is available for each child's teacher and subject area.*

# DISTANCE LEARNING

## SCHOOL SCHEDULE

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Elementary School Teacher Instruction Times</b>	ELA K 8:00 AM 1st 9:00 AM 2nd 10:00 AM 3rd 11:00 AM 4th 12:00 PM 5th 1:00 PM	SOCIAL STUDIES K 8:00 AM 1st 9:00 AM 2nd 10:00 AM 3rd 11:00 AM 4th 12:00 PM 5th 1:00 PM	MATH K 8:00 AM 1st 9:00 AM 2nd 10:00 AM 3rd 11:00 AM 4th 12:00 PM 5th 1:00 PM	SCIENCE K 8:00 AM 1st 9:00 AM 2nd 10:00 AM 3rd 11:00 AM 4th 12:00 PM 5th 1:00 PM	FLEX FRIDAY
<b>Middle School Teacher Instruction Times</b>	ELA 6th 11:00 AM 7th 1:00 PM 8th 3:00 PM	SOCIAL STUDIES 6th 11:00 AM 7th 1:00 PM 8th 3:00 PM	MATH 6th 11:00 AM 7th 1:00 PM 8th 3:00 PM	SCIENCE 6th 11:00 AM 7th 1:00 PM 8th 3:00 PM	FLEX FRIDAY
<b>High School Teacher Instruction Times</b>	1st pd 10:00 AM 3rd pd 11:00 AM 5th pd 1:00 PM 7th pd 2:00 PM	2nd pd 10:00 AM 4th pd 11:00 AM 6th pd 1:00 PM	1st pd 10:00 AM 3rd pd 11:00 AM 5th pd 1:00 PM 7th pd 2:00 PM	2nd pd 10:00 AM 4th pd 11:00 AM 6th pd 1:00 PM	FLEX FRIDAY

*All sessions will be recorded and archived in Google Classroom.  
The district will announce if live online instruction will occur.*



Pre-K, Kindergarten, and first-grade students will have digital learning activities and/or hands-on activities. Many of our upper grade Carroll County students are already engaged in a variety of digital platforms for classes using Google classroom.

Assignments may require only basic household materials and should not require a printer.

**How will special education teachers, English Language Learner (ELL) teachers, Early Intervention program (EIP) teachers and gifted teachers provide instruction?**

*ELL, EIP, and gifted teachers will work with grade-level teams to ensure support is provided for students through accommodations, alternate assignments, and/or individualized digital resources. Special Education teachers and service providers will implement Individual Distance Learning Plans for students.*

**How will physical education, art, music, STEM, and other electives provide instruction during a Distance Learning Day?**

*For elementary school, these teachers will provide direct instruction on Fridays and additional activities will be placed on each Google Classroom. For middle school and high school, students will need to check with his or her elective teacher by logging into Google Classroom.*

**How long will a Distance Learning Day last?**

*Grade level teams will work together to ensure assignment requirements meet the times below.*

*Elementary: combined, required assignments should be a maximum of three hours.*

*Middle: combined, required assignments should be a maximum of four hours.*

*High: combined, required assignments should be a maximum of five hours.*

**Below is a suggested schedule for your child:**

ELEMENTARY K-2	ELEMENTARY 3-5	MIDDLE	HIGH
Breakfast	Breakfast	Breakfast	Breakfast
Live Session	Reading Time	Independent Work	Independent Work
Reading Time	Live Session	Live Session	Live Session(s)
Playtime	Playtime	Independent Work	Lunch
Independent Practice	Independent Practice	Movement Activity	Live Session(s)
Lunch	Lunch	Lunch	Independent Work
Movement Activity	Movement Activity	Reading Time	Enrichment Activity



### **How will students check out devices?**

School principals may communicate a pick-up schedule to parents. The person at the school designated for device checkout will complete the [CCS Device Take Home Form](#) (or a school version of this document). The parent/student will sign this document. The parent/student will then be given the chromebook that corresponds to the information on the Device Take Home Form. The parents/students will be responsible for returning the device undamaged. If the device is lost, stolen or damaged, the borrower will be responsible for repairing or replacing the device. Please note device check-out may not be available if inclement weather occurs.

### **How will students who do not have access to the Internet complete assignments?**

At the beginning of the school year, teachers will determine which student(s) do not have Internet access and will provide a 10 day at-home packet. If the school closure extends one week, school principals will communicate an at-home packet pick-up schedule.

### **How will students have access to a school counselor?**

Each school counselor will implement a sign-up schedule for students and parents. Services may include individual, small group, and classroom guidance.

### **How will students have access to the media specialist?**

Each media specialist will provide direct support to classroom teachers, administrators, and other school personnel. Media specialists will communicate methods for students to have access to reading material during a school closure. In addition, literacy activities will be released each Friday for students and families.

### **How will students turn in assignments?**

Teachers will communicate if assignments should be turned in via Google classroom or on paper when the student returns to school.

### **Will students be penalized if they cannot complete the work?**

Teachers will make attempts to identify families who do not pick-up and/or turn in assignments during Distance Learning. Each teacher will work with students and families to provide alternate assignments that do not require technology. Teachers will not penalize students who do not have access to the Internet or a digital learning device to complete assigned work. Teachers will follow up with students who do not submit their work to find out how the school can assist. Teachers will grade select assignments, quizzes, and tests. Assignments will be due within one week of returning to school, and teachers will follow his/her grading practices.

### **What do families do if they do not have access to the Internet at their home?**

If a school closure is activated, WIFI zones will be advertised by schools and the district. This information is on the Carroll County School System website.

### **Will students be able to participate in extracurricular activities during School Closure?**

Carroll County Schools will continue following the GHSA guidelines during a school closure. If the school closure impacts extracurricular activities; coaches will notify students by team Remind 101.

### **Will this be our practice moving forward?**

Distance Learning is new and Carroll County will continue to evaluate to determine what methods work best to support our students and our community. We reserve the right to discontinue or make changes to this practice, if necessary. We are excited about the opportunity to offer students Distance Learning flexibility and to continue to provide educational services.